

**Bangor Water District  
Board of Trustees  
Minutes of the Regular Meeting  
May 16, 2023**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person. Remote participation for the public was provided, and one participant joined the meeting. Present were:

Marc Edelman  
Ralph Foss  
Patty Hamilton  
John Hwalek  
Gerry Palmer  
Michael Timpson

being a quorum of Trustees. Absent: Trustee Sypitkowski. Also in attendance: General Manager Moriarty, Finance Manager Silva, Office Manager Baxter, District Engineer Saucier and Keith Bourgoin, from Haverlock, Estey and Curran was also present.

Chairman Palmer called the meeting to order at 3:45 p.m.

I. **Public Comment:** None

**2022 Financial Audit:** Taking the agenda out of order, Keith Bourgoin from Haverlock, Estey & Curran, presented the results of the 2022 audit. Among the items noted were:

- Net position increased by \$3,427,676
- 88% of assets are in property, plant and equipment
- Bonds payable total \$19,536,281
- Federal Funds expended totaled \$1,964,835

After discussion by the Board, it was upon motion being made and duly seconded, unanimously VOTED: to accept the 2022 financial audit.

Bourgoin left the meeting at 4:12 p.m.

II. **Administrative:**

Returning to the order of the agenda, after Board discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to accept the minutes of the regular April meeting as presented.

**Report of the Treasurer:** Finance Manager Silva presented an overview of the April financials, first highlighting the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. Silva noted that both operating revenues and operating expenses are again slightly under budget and stated that both commercial and residential consumption is still trending down for the year.

**Progress Report of the General Manager:** The progress report was accepted as written.

**Report of the Personnel Committee:** Trustee Timpson reported that the Committee has met with the General Manager candidate and will discuss details in executive session.

### III. Old Business:

**Engineer's Report:** District Engineer Saucier updated the Board on the following projects:

**BIA Expansion – Pump Station:** Delayed by procurement of a breaker panel and meter trim, electrical work will be completed when these items arrive; binder pavement is laid and piping partially installed. Painting is continuing.

**BIA Expansion – Standpipe:** Wright Pierce provided 90% plans for review and comment; the Planning Board is scheduled to meet this evening regarding the project.

**BIA Expansion – Pipeline Replacement:** One main interconnect and a couple services remain to be installed near Corporate Drive; work on Maine Avenue will commence shortly; one way diversions from Maine Avenue to Corporate drive were being evaluated with the City Engineer. Paving preparation underway on Hildreth Street.

**Ozone Upgrade:** Troubleshooting on skid 2 continued with the utilization of a camera to visualize blockages; performance testing has concluded and are awaiting official reports; installation of maintenance access ladders is partially complete.

#### **Other Items of Interest:**

- SafetyWorks Audit report
- District Engineer search
- Lead service line inventory
- NEWWA Conference
- Bangor Region Tabletop Exercises
- CDL Drug and Alcohol Supervisor Training
- Coordination meeting with City of Bangor
- PUC Chapter 620 Revisions

**CAD Appeal update:** Moriarty reported that the Public Utilities Commission will conduct a formal investigation stemming from a complaint filed by a customer to the Consumer Assistance and Safety Division (CASD).

**Workforce Update:** Moriarty conveyed that a District Engineer has been hired and will begin work on June 5<sup>th</sup>. A new utility worker, William Desantis, started work on May 8<sup>th</sup>.

**IV. New Business:**

**2022 Annual Report:** Moriarty requested that the Board review the report that they received ahead of the meeting and forward any comments and revisions by May 26<sup>th</sup>.

**Retirement Plan Change:** Moriarty explained that the 401A Defined Contribution Retirement Plan has a single employee enrolled who no longer wishes to continue to participate in the plan. She recommended that the District withdraw from participation in the plan. After discussion, it was upon motion being made and duly seconded, unanimously  
VOTED: to withdraw from the Maine Public Employees Retirement System 401A Defined Contribution Plan.

**Electric Supply Contracts:** Moriarty relayed the electric supply contract for Floods Pond, the District's largest electricity user, is set to expire at the end of October. In the past, Maine Power Options, an energy purchasing consortium serving local government entities, has helped to find competitive electric supply contracts. Moriarty recommended that the Board authorize the General Manger to negotiate and sign electric contracts for all electric supply accounts. After discussion, it was upon motion being made and duly seconded, unanimously  
VOTED: to authorize the General Manager to negotiate and sign electric contracts for electricity accounts.

**Thomas Hill Standpipe Tour:** The spring Thomas Hill Standpipe Tour scheduled for the next day is fully staffed.

**Board package correspondence:** As presented

It was then upon motion being made and duly seconded  
VOTED: that the Board enter executive session for the purpose of discussing a personnel matter.

The Board entered executive session at 5:21 p.m. and returned to open session at 5:30 p.m., there being no vote.

It was then upon motion being made and duly seconded  
VOTED: to adjourn the meeting at 5:31 p.m.

Ralph Foss, Clerk

Marc Edelman

Patty Hamilton

John Hwalek

Gerry Palmer, Chair

Robert Sypitkowski