

**Bangor Water District  
Board of Trustees  
Minutes of the Regular Meeting  
June 20, 2023**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person. Remote participation for the public was provided, but no one joined the meeting. Present were:

Marc Edelman  
Ralph Foss  
John Hwalek  
Gerry Palmer  
Robert Sypitkowski  
Michael Timpson

being a quorum of Trustees. Absent: Trustee Hamilton. Also in attendance: General Manager Moriarty, Assistant General Manager Soucier, District Engineer Bourque, Finance Manager Silva, Office Manager Baxter. Attorney Ben Smith joined the meeting remotely.

Chairman Palmer called the meeting to order at 3:45 p.m.

I. **Public Comment:** None

**Executive Session in accordance with 1 M.S.R.A §405 (6) (E) to discuss legal matter:**

Taking the agenda out of order, it was upon motion being made and duly seconded

VOTED: that the Board enter executive session for the purpose of discussing a legal matter.

The Board entered executive session at 3:50 p.m. and returned to open session at 4:02 p.m., there being no vote. Attorney Smith left the meeting at 4:02 p.m.

II. **Administrative:**

**Minutes:** Returning to the order of the agenda, it was upon motion being made and duly seconded, unanimously

VOTED: to accept the minutes of the regular May meeting as presented.

**Report of the Treasurer:** Finance Manager Silva presented an overview of the May's financials, first highlighting the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. Silva noted that both operating revenues and expenses are again slightly under budget and that metered sales and commercial consumption are also continuing to trend downward.

**Progress Report of the General Manager:** The progress report was accepted as written.

**Report of the Personnel Committee:** Trustee Timpson reported that the Committee will be finalizing the new General Manager's contract shortly.

### III. Old Business:

Before presenting the Engineer's Report this month, Assistant General Manager Saucier introduced Mary Bourque as Bangor Water's new District Engineer.

**Engineer's Report:** Assistant General Manager Saucier updated the Board on the following projects:

**BIA Expansion – Pump Station:** Delayed by procurement of a breaker panel and meter trim, electrical work will be completed when these items arrive; the new generator has arrived, piping is partially installed, and painting is continuing.

**BIA Expansion – Standpipe:** Wright Pierce provided 90% plans for review and comment; the Planning Board staff review is nearly complete, with most comments already submitted.

**BIA Expansion – Pipeline Replacement:** Pipeline installation on Maine Avenue is nearing completion.

**Ozone Upgrade:** Troubleshooting on skid 2 continues, a gasket issue has been identified with skid 3, installation of maintenance access ladders and interior inspections have been completed.

#### **Other Items of Interest:**

- New District Engineer
- Lead service line inventory
- ArcGIS migration coordination and training
- MWUA Bi-Monthly meeting
- Veazie energy recovery system
- Hermon well site inspection

**Workforce Update:** Moriarty reported that a recently hired utility worker has received his Class B driver's license, the lab technician has received his Class 4 Treatment and Distribution licenses, the Office Assistant is on maternity leave for the next 10 weeks and that two seasonal hydrant painters have been hired. She then went on to highlight the necessity for additional resources in the office due to multiple staffing transitions.

**Electric Supply Contracts:** Moriarty relayed that electric supply contracts have been signed for all District accounts.

**Solar Power Purchase Agreement:** Moriarty proposed a revision to the current net energy billing contract that would potentially result in an overall annual savings of nearly \$43,000. Moriarty recommended that the board authorize the General Manager to sign the amended Power Purchase Agreement. After discussion, a motion was made and duly seconded, unanimously

VOTED: To authorize the General Manager to sign the amended power purchase agreement increasing the number of net energy billing credits.

**2022 Annual Report:** Revisions to include Trustee comments were provided for Board review prior to the meeting. Moriarty recommended the Board approve the revised 65<sup>th</sup> Annual Report. A motion was made and duly seconded to accept the revisions and approve the annual report.

VOTE: The motion to accept the 65<sup>th</sup> Annual Report as revised carried with one Trustee abstaining.

**Capital Reserve Revision:** Moriarty requested the Board consider the addition of \$150,000 for hydrant renewals and not to exceed \$200,000 for valve renewals in the 2023 Capital Reserve Project Budget. After discussion, a motion was made and duly seconded, unanimously

VOTED: to approve the revised Capital Reserve Project Budget for 2023.

#### **IV. New Business:**

**2023 Harvest Plan:** Water Quality Manager Spinney outlined the 37-acre harvest on the east side of Bangor Water Works Road planned for later this summer. The anticipated yield is 1,848 tons, within the sustainable annual yield range of 1606-2450 tons. Additional work will include maintenance of boundary lines, brushing and improving gravel roads. Net revenue is projected to be about \$20,000.

**Rate Case Planning:** Moriarty reviewed the proposed timing and cash projections for the upcoming rate case.

**Bond Update:** Moriarty outlined the status of the District's debt service. She explained that in the past 17 years, 18 loans have been taken out for improvements of infrastructure: renovations of Thomas Hill Standpipe, installation of the Veazie turbine, new SCADA system, construction of the Essex standpipe, renovations of the pump station at the source of supply, construction of an ultra-violet treatment facility, upgrade of the Ozone disinfection facility, and miles of needed pipe renewals. The loans have been 20-year low interest at most at 0 to 1% interest. In the upcoming 17 years, 17 loans will be paid off.

**Personnel Handbook Revisions:** Moriarty presented a summary of changes. The revised handbook will be emailed to the Board to review before their July meeting.

**Board package correspondence:** As presented.

The Board of Trustees then acknowledged Kathy Moriarty's 32 years of service to the Bangor Water District on this, her last meeting as General Manager and wished her well in her retirement.

It was then upon motion being made and duly seconded

VOTED: to adjourn the meeting at 5:41 p.m.

Ralph Foss, Clerk

June 20, 2023

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Marc Edelman

John Hwalek

Gerry Palmer, Chair

Robert Sypitkowski

Michael Timpson