

**Bangor Water District
Board of Trustees
Minutes of the Regular Meeting
October 17, 2023**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person. Remote participation for the public was provided, but no one joined the meeting. Present were:

Marc Edelman
Ralph Foss
Patty Hamilton
John Hwalek
Gerry Palmer
Robert Sypitkowski
Michael Timpson

being a quorum of Trustees. Also in attendance: General Manager Saucier*, District Engineer Bourque, Finance Manager Silva, Water Quality Manager Spinney
* Attended remotely

Chairman Palmer called the meeting to order at 3:45 p.m.

I. **Public Comment:** None

II. **Administrative:**

Minutes: It was upon motion being made and duly seconded, unanimously VOTED: to accept the minutes of the regular September meeting as presented.

Report of the Treasurer: Finance Manager Silva presented an overview of the September financials, first highlighting the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. Silva noted total metered sales are behind budget by 8% across all rate classes, due in part to a continued downward trend in water consumption and the loss of revenue from a large user.

Progress Report of the General Manager: After discussion, the September progress report was accepted as written.

Report of the Personnel Committee: Chairman Sypitkowski stated that the Board met to discuss beginning the six-month review process for the General Manager.

III. Old Business:

Workforce Update: Engineer Bourque has received a Class 4 Treatment License; there is a vacancy in the Construction Department for a Utility Worker. The job has been posted and many resumes received. Interviews will begin shortly.

Solar Project Update: GM Saucier reported that ReVision Energy has submitted capacity plans to Versant. After a successful systems test, the array will be put online, and the District will begin receiving Net Energy Credits.

Engineer's Report: District Engineer Bourque updated the Board on the following projects:

- **BIA Expansion – Pipeline Replacement:** Notice of non-conformance was received from pipe manufacturer regarding defective pipe.
- **BIA Expansion – Pump Station:** Station is up and running and contractor is working on optimizing operations.
- **BIA Tank –** Two bids were received for the Cleveland Street Tank with DN Tanks being the apparent low bidder.

IV: New Business:

Cleveland Street Tank Bid: District Engineer Bourque recommended that DN Tanks be awarded the bid, as they were the lowest responsive and responsible bidder. The projected cost of the project is \$6,060,200 and is 80% funded through previous State Revolving Fund (SRF) loans. An additional loan application has been submitted to the SRF for the remaining \$1,180,337.

It was then upon motion being made and duly seconded, unanimously

VOTED: To award the bid for the Cleveland Street Storage Tank to DN Tanks.

Rate Case Timeline: Silva stated that she is working with GM Saucier on updating the timeline for the next rate case.

Water Quality Division Update: Water Quality Manager Spinney discussed Arctic charr management in Floods Pond. He noted that Maine supports the only populations of Arctic charr in the continental U.S. Since 1989, Bangor Water has collaborated with Inland Fisheries and Wildlife to monitor and protect the Arctic charr in Floods Pond in partnership with the University of Maine. Bangor Water will provide \$3,000 to the Floods Pond Fellowship to help fund the assessment performed by graduate students. The findings from the study are presented at the annual joint meeting with IFW. Spinney also noted that the 2023 timber harvest is underway in conjunction with American Forest Management.

Proposed Meeting Guidelines: Tabled for discussion at future meeting

Thomas Hill Standpipe Tour: Saucier stated that the two tours in October had high turnouts, with the first having 1,009 and the second 664 attendees.

Dedication and Naming of New Pump Station: A discussion of dedication and naming the pump station took place. No decisions were made, and the topic will be revisited at a future meeting.

There being no further business coming before the meeting, it was upon motion being made and duly seconded

VOTED: to adjourn the meeting at 4:49 p.m.

Ralph Foss, Clerk

Marc Edelman

Patty Hamilton

John Hwalek

Gerry Palmer, Chair

Robert Sypitkowski

Michael Timpson