

**Bangor Water District
Board of Trustees
Minutes of the Regular Meeting
April 16, 2024**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person. Remote participation for the public was provided, but no one joined the meeting. Present were:

Michael Timpson
Ralph Foss
Patty Hamilton
John Hwalek
Robert Sypitkowski
Gerry Palmer

being a quorum of Trustees. Also in attendance: Interim General Manager Edelman, Director of Finance Silva, District Engineer Bourque, Water Quality Manager Spinney, Construction Manager Littlefield, Maintenance Manager Colson and Service Manager Luttrell.

Chair Timpson called the meeting to order at 3:45 p.m.

I. **Public Comment:** None

II. **Administrative Items:**

Minutes of the Regular March Meeting: It was upon motion being made and duly seconded, unanimously

VOTED: To accept the minutes of the regular March meeting as presented.

Report of the Treasurer: Director of Finance Silva presented an overview of the March financials, first highlighting the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. Silva noted that as of the end of March, total metered sales were ahead of budget by 4% while total operating expenses were slightly over budget by 1%. Silva ended by presenting the year-to-date cash flow summary.

Report of the Personnel Committee: The committee reported out on the search to fill the General Manager position stating that the District had more than 70 applicants.

III. **Standing Items:**

Water Quality Report: Water Quality Manager Spinney presented an update on the

District's monitoring of coliform, fluoride, and turbidity.

Report of the Engineer:

- **Cleveland Street Tank:** District Engineer Bourque noted that no work was done in March but mobilization of equipment has now begun in April.
- **Cumberland Street Project:** District Engineer Bourque informed the Trustees that the District would be working in conjunction with the City of Bangor on a pipe replacement project on Cumberland Street.

Report of the General Manager: After discussion, the March progress reports were accepted as written. Interim General Manager Edelman then went on to discuss the recent assessment of the Thomas Hill Standpipe done by the District's insurer, Maine Municipal Association. After discussion it was decided to cancel the Thomas Hill Standpipe tours for 2024.

IV: Follow-up and New Business:

BIA Funding Approval: Silva presented for approval, a DWSRF award to fund the remainder of the BIA expansion project.

It was upon motion being made and duly seconded, unanimously
VOTED: To accept the DWSRF funds of \$1,181,000 to fund the remainder of the BIA expansion project.

Pond Road Paving Project: Construction Manager Littlefield presented the bids for paving a 1-mile section of the District's road that leads into the water treatment plant. Littlefield then discussed the cost breakdown of the lowest bidder and also outlined some additional paving that he recommends being added to the contract.

After discussion, it was upon motion being made and duly seconded, unanimously
VOTED: To approve staff recommendation that the District award the contract with the added 0.46 miles to Hopkins Paving, LLC.

Executive Session: Chair Timpson then requested an executive session under MRS1, Sec 405, 6.A to discuss a compensation matter.

It was upon motion being made and duly seconded, unanimously
VOTED: To adjourn to executive session.

The Board entered executive session at 4:55 p.m. At 5:16 p.m., the Board came out of executive session. Upon coming out of executive session, no vote was requested.

The meeting was adjourned at 5:18 p.m.

Ralph Foss, Clerk

John Hwalek

Patty Hamilton

Michael Timpson, Chair

Robert Sypitkowski

Gerry Palmer