

**Bangor Water District
Board of Trustees
Minutes of a Special Meeting
December 21, 2023**

A special meeting of the Bangor Water District Board of Trustees was held at 7:30 a.m. in the Hughes Building, 614 State Street. Present were:

Marc Edelman
Ralph Foss
Patty Hamilton
Gerry Palmer
Robert Sypitkowski
Michael Timpson

being more than a quorum of Trustees. Absent: John Hwalek. Also in attendance: General Manager Saucier, Finance Manager Silva, and Office Manager Baxter.

Chairman Palmer called the meeting to order at 7:30 a.m.

The items on the agenda were the 2024 budget for both Capital and O&M items and the 2024 Rate Case Pro Forma.

Silva gave a synopsis of the highlights for both revenues and expenses:

O&M items included:

- An increase to overall revenues of roughly \$1,000,000 which will represent a 16% rate increase effective April 1, pro-rated based on usage dates, and using the same consumption as 2023.
- An increase to overall expenses of roughly \$675,000 with the major increases being in, chemical costs, purchased power costs, health insurance costs and salary and wage costs.
- Salary and wage costs include an 3.2% COLA increase, effective 1/1/2024, which reflects the Social Security Administration's increase which was announced in October.

Silva then presented the 2024 capital budget, beginning with an overview of the budget process. She indicated depreciation is calculated annually and is funded by rates. Included in the process are purchases and projects over \$2,500 with an expected useful life of more than one year.

Capital items included:

- Service: Replacement of meters to meet PUC requirements and a new fill station for bulk water sales
- Maintenance: Replacement of chlorine scales, generator at Veazie Cone Valve, new garage openers.
- Water Treatment: Day tank scale, peristaltic pump, pH Monitors for Griffin Road, lighting upgrade, respirators, repairs to portions of the 5-mile access road to the

water treatment facilities at Floods Pond.

- Lab: new sample incubator
- Engineering: ArcGIS Buildout, Veazie Control Valve engineering study, purchase of historical records
- Construction: Equipment purchases including a dual axle dump truck, extended cab pickup, trailer, excavator, valve turner, trench box and pavement cutting wheel attachment.
- Admin: Rate study

After discussion, it was upon motion being made and duly seconded
VOTED: to approve the 2024 O & M and Capital Budgets as presented

- Standpipe Projects including replacement of windows, repointing of granite base, repair of sprinkler system, repainting cedar shingles and crown and replacement of railing on Thomas Hill Standpipe. After discussion, an amendment for the use of an historic preservation architect was added.

After discussion, it was upon motion being made and duly seconded

VOTED: unanimously to approve the use of the Standpipe Fund as amended.

Silva presented the results of the 2024 chemical Bid. Analysis indicates a projected increase of 2.4% from last year. Silva made the recommendation to accept

After discussion, it was upon motion being made and duly seconded, unanimously
VOTED: to approve the 2024 Chemical Bid.

Rate Case Proforma: Silva reviewed the proforma for the 2024 rate case, effective April 1st, 2024. She stated that the proforma was based on the details presented in the 2024 budget presentation.

After discussion, it was upon motion being made and duly seconded, unanimously
VOTED: to approve the 2024 rate case proforma at 16% including contingency.

Hearing no further business to come before the meeting, it was then upon motion being made and duly seconded,
VOTED: to adjourn the meeting at 9:25 a.m.

Ralph Foss, Clerk

Gerry Palmer, Chair

Patty Hamilton

Robert Sypitkowski

Marc Edelman

Michael Timpson