

**Bangor Water District
Board of Trustees
Minutes of the Regular Meeting
May 21, 2024**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person. Remote participation for the public was provided, but no one joined the meeting. Present were:

Ralph Foss
Patty Hamilton
John Hwalek
Robert Sypitkowski
Gerry Palmer

being a quorum of Trustees. Absent Michael Timpson. Also, in attendance Director of Finance Silva, District Engineer Bourque, Engineer Assistant Murray, Water Quality Manager Spinney, Maintenance Manager Colson, and Office Manager Chute.

John Hwalek, Vice Chair called the meeting to order at 3:45 p.m.

I. **Public Comment:** None

II. **Administrative Items:**

Minutes of the Regular April Meeting: It was upon motion being made and duly seconded, unanimously

VOTED: To accept the minutes of the regular April meeting as presented.

Report of the Treasurer: Director of Finance Silva presented an overview of the April financials, first highlighting the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. Silva noted that as of the end of April, total metered sales were ahead of budget by 5% as well, total operating expenses were slightly under budget by 2%. Silva ended by presenting the year-to-date cash flow summary.

III. **Standing Items:**

Water Quality Report: Water Quality Manager Spinney presented an update on the District's monitoring of coliform, fluoride, bromate and turbidity.

Engineer's Report:

- **Cleveland Street Tank:** District Engineer Bourque noted that 100'+ long steel diaphragms for the tank panels have been delivered. The tank area has been excavated and the contractor has installed subgrade with proper compaction and installed inlet and outlet drainpipes that will be under the tank.
- **Cumberland Street Project:** District Engineer Bourque also updated the Trustees on the Cumberland Street project that is being done in conjunction with the City of Bangor. Bourque stated that the goal is to have the projects water plans completed and stamped by June 3.

General Manager's Report:

In the absence of the Interim General Manager, the Personnel Committee did a report out. The committee reported out on the search to fill the General Manager position stating that the District has narrowed its search down to 4 excellent applicants with second interviews being held on May 30th.

IV: Follow-up and New Business:

Staff Comments:

Staff member Colson presented to the Trustees the idea of possibly adding a staff representative to the Board.

Employee Workforce Update:

Director of Finance Silva presented the Trustees with an update on current open positions and the status of those positions.

Ozone Cashco Pressure Reducing Valve:

Spinney presented to the Trustees the need for a new valve for the Ozone system as the current valve has been leaking since November.

Spinney recommended the District purchase the valve from Nooney Control Corp who gave the lowest quoted price.

It was upon motion being made and duly seconded, unanimously

VOTED: To accept staff recommendation as presented.

The meeting was adjourned at 4:38 p.m.

Ralph Foss, Clerk

John Hwalek, Vice Chair

Patty Hamilton

Michael Timpson, Chair

Robert Sypitkowski

Gerry Palmer